

**EPA**United States Environmental Protection Agency
Washington, DC 20460**Work Assignment**

Work Assignment Number

01-35☐ Other ☐ Amendment Number:Contract Number
EP-C-08-010Contract Period
12/1/09 - 11/30/10
Option Period Number **1**Title of Work Assignment/SF Site Name
Annual, Monthly & Weekly Conf. SuppContractor
Scientific Consulting GroupSpecify Section and Paragraph of Contract SOW
Sections 2.1, 2.2, 2.3 and 2.4Purpose:
☒ Work Assignment
☐ Work Assignment Amendment
☐ Work Plan Approval☐ Work Assignment Close-Out
☐ Incremental Funding

Period of Performance

From **CO Approval to 11/30/10**☐ Superfund**Accounting and Appropriations Data**☐ Non-Superfund

Note: To report additional accounting and appropriations data use EPA Form 1800-89A.

SFO
(Max 2)**22**

DCN (Max 6)	Budget/FY (Max 4)	Appropriation Code (Max 6)	Budget Org/Code (Max 7)	Program Element (Max 8)	Object Class (Max 4)	Amount (Dollars)	(Cents)	Site/Project (Max 8)	Cost Org/Code (Max 7)
1									
2									
3									
4									
5									

Authorized Work Assignment CeilingContract Period:
12/01/09 - 12/30/10

Cost/Fee:

LOE:

This Action:

Total:

Work Plan / Cost Estimate Approvals

Contractor WVP Dated:

Cost/Fee:

LOE:

Cumulative Approved:

Cost/Fee:

LOE:

Work Assignment Manager Name

CN=Gladys Cobbs-Green/OU=DC/O=USEPA/C=US**09/28/2010**

(Signature)

(Date)

Branch/Mail Code: **8723F**Phone Number: **202-343-9774**FAX Number: **202-233-0697**

Project Officer Name

Verla Sutton - Busby**10/12/10**

(Signature)

(Date)

Branch/Mail Code:

Phone Number:

FAX Number:

Other Agency Official Name

Spencer**10/17/2010**

(Signature)

(Date)

Branch/Mail Code: **8723F**Phone Number: **202-343-9296**FAX Number: **202-233-0677**

Contracting Official Name

Renita Tyus**10/14/10**

(Signature)

(Date)

Branch/Mail Code: **CP0D**Phone Number: **513-487-2094**FAX Number: **513-487-2109**

PERFORMANCE WORK STATEMENT

Contract Number: EP-C-08-010

Scientific Consulting Group, Inc.

Work Assignment No. 01-35

ISSUING OFFICE: U.S. Environmental Protection Agency, Office of Research and Development (ORD), National Center for Environmental Research (NCER)

TITLE: **Office of Research and Development
Environmental Protection Agency
Behavioral Sciences Research Workshops**

PERIOD OF PERFORMANCE: CO Approval through November 30, 2010

WORK ASSIGNMENT COR: Gladys Cobbs-Green
Woodies Bldg., Rm 3102; Mail Code 8723F
1025 F Street NW
Washington, DC 20004
Telephone: (202) 343-9740
FAX: (202) 233-0678
Email cobbs-green.gladys@epa.gov

ALTERNATE WA COR: Tina Maragousis Conley, USEPA
1025 F Street, NW, Room 3307G,
Washington, DC 20004
Phone; 202-343-9829, Fax: 202-233-0678
Email: conley.tina@epa.gov

PROJECT OFFICER: Verla Sutton-Busby
USEPA Headquarters
1200 Pennsylvania Avenue NW (Mail Code 8102R)
Tel. #: 202-564-6808 / Fax #: 202-565-2910
sutton-busby.verla@epa.gov

1. BACKGROUND

The National Center for Environmental Research (NCER) manages the extramural research activities of EPA's Office of Research and Development (ORD). NCER primarily serves as the incubator of emerging, innovative research areas relevant to advancing the knowledge base for environmental health and protection. Given NCER's role within ORD and as a result of recommendations from an external review panel of scientific experts (Board of Scientific Counselors-BOSC), NCER is seeking to establish a research agenda for Behavioral Sciences as they impact and affect environmental protection as well as the evolution of environmental policy.

2. Tasks

- 1. Conduct literature search of Behavioral Sciences/Social Sciences activities** at EPA and other Federal governmental entities with complimentary missions (e.g., NSF, USDA, NIEHS) with an assessment of relevance to EPA's regulatory/voluntary approaches to environmental protection. The data will be compiled into a database that could be shared electronically and capable of being maintained for future use. Future database entries may be confidential so database will not be available to the public.

- a. Develop a database to compile data to be shared electronically with other Federal government entities, and capable of being maintained for future use.**

- b. Literature search parameters: Categorize by:**

- i. Agency or Department**
 - ii. Type of research or other activity**
 - iii. Typical products or usage (publication)**
 - iv. Date of activity and/or completion**
 - v. Classify entry as:**
 - 1. Behavioral or Social Science related**
 - 2. Include sub-disciplines**
 - 3. Start task 1 immediately upon receipt of work assignment**

- 2. Start the search for a hotel in the Washington, DC area** for a meeting scheduled for the week of May 2, 2011. **Provide status by October 29, 2010.** It is anticipated that a follow-on work assignment will be submitted to secure the hotel and provide conference planning support.

Timeline for Completion of Deliverables:

- | | |
|----------------------|-------------------|
| 1. Venue Search | October 29, 2010 |
| 2. Literature search | November 30, 2010 |

3. Management Controls

Periodic meetings between the EPA and contractor work assignment managers are encouraged to discuss any questions that may arise during performance or completion of this work assignment. At the EPA WA COR's discretion, these meetings may occur via teleconference or video conferences. The contractor shall document these meetings and submit copies of this correspondence to the EPA WA COR.

The EPA WA COR may identify one or more EPA technical representatives for this work assignment. Interaction between the contractor and any EPA technical representative(s) designated by the EPA WA COR is solely for the purpose of presenting and discussing the information, analyses, results, or presentations related to this work assignment. The interaction will be technical communication vice technical direction. Per the technical direction clause EPAAR 1552.237-71 of the

contract, the EPA PO COR and the EPA WA COR or alternate EPA WA COR are the only representatives of the CO authorized to provide technical direction.

4. EPA GREEN MEETING REQUIREMENTS

"When soliciting quotes or offers for meeting and conference services on behalf of the EPA, the contractor shall follow the contract EPAAR clause 1552.223-71, EPA Green Meetings and conferences. More information about EPA's Green Meetings initiative may be found on the internet at <http://www.epa.gov/oppt/greenmeetings/>."